

Multicultural Festival 2013:
Parishioner Booth Checklist

Booth: _____

Contact Person (chairman): _____

Phone: _____ **Email:** _____

All chairmen must have this form filled out and returned to me or the Church by April 12, 2013

Need Sign: NO / Yes _____

Tent # _____

Tables # _____

Chairs # _____

Refrigerator/Freezer # _____

Roasters # _____

Electricity: 110 # _____ **/ 220 #** _____

Grills: Propane # _____ **/ Charcoal #** _____

(please note how many bags of charcoal or propane bottles needed)

Restaurant Equipment: _____

Other Equipment:

Supplies Needed:

Food Items Needed:

Paper Goods Needed:

We are including the following vendor info sheet in case you need any of that information (setup times, etc). Any questions please feel free to contact me. Pam Hightower - 554- 8303 (cell) pmlhightower@yahoo.com

SACRED HEART CATHOLIC CHURCH MULTICULTURAL FESTIVAL 2013

Festival Location: **2508 Appleby Sand Road, Nacogdoches, Texas**

Saturday, May 4, 2012 11am - 7pm
& Sunday, May 5, 2012 9:30am - 6pm

Additional festival guidelines: (Please keep for future reference)

- *Vendors **MUST PROVIDE YOUR OWN DISPLAY EQUIPMENT, TABLES, CHAIRS, WASTECAN, CANOPY, EXTENTION CORDS, POWER STRIPS, ELECTRICAL ADAPTORS, AND WATER. (GENERATORS ARE NOT ALLOWED).**
- *Vendors are responsible for all merchandise, food, paper products, tables, decorations and equipment. All Booths must decorate their booth to celebrate the Theme of the 2013 Festival: **“Year of Faith”**
- *All vendors must set-up up booths Friday, May 3, from 6pm - 8pm and/or Saturday, May 4, from 7am - 9:30am
- *All vehicles must be removed from the vendor area by 9:30am, on Saturday and 8:30 on Sunday.
- *All vendors **MUST** remain open to the end of the Festival.
 - Set-up:
 - Once you are set up all vehicles will need to be moved to a parking lot across from the Church.
 - Tear-down:
 - NO EARLY TEAR DOWNS.
 - NO CARS ALLOWED INSIDE AREA UNTIL **6PM.**

Please Note:

- * IF A VENDOR CANCELS BEFORE APRIL 12. THERE WILL BE A 50-PERCENT REFUND GIVEN
- * IF A VENDOR CANCELS AFTER APRIL 12. THERE **WILL NOT** BE A REFUND GIVEN
- * IF INCLEMENT WEATHER IS FORECAST OR OCCURS, EVENTS MAY BE MOVED TO AN \ ALTERNATE LOCATION(S)
- *OUR GOAL IS TO KEEP THE FESTIVAL GOING WHILE DEALING WITH THE WEATHER BECAUSE OF THIS, **THERE WILL BE NO REFUNDS FOR WEATHER RELATED REASONS.**

Contact Person: Pamela Hightower (936) 554 - 8303